



CANDIDATE PACK

Youth Worker, 'Club Class' youth club

Thank you for your interest in working for The Separated Child Foundation. This is an exciting opportunity to make a difference to the lives of young people.

About us

Established in 2007, The Separated Child Foundation offers practical, emotional and social support to separated children and young people in Britain who are asylum seekers or refugees - sometimes referred to as 'unaccompanied asylum-seeking children' (UASC). The children we support arrive with nothing, having fled their homeland because of war, terror or persecution.

We are a small but growing charity and currently have six part-time staff supported by 10 Trustees, 50 volunteers, and three youth workers who deliver our Club Class programme.

Why separated children need our help

In 2022, nearly 4,900 children applied for asylum in the UK having arrived here alone, because their parents had been killed, imprisoned or otherwise were unable to leave. Separated children share with other refugees a well-founded fear of persecution. They experience the double trauma of separation not only from their homeland, culture and natural environment but also from the adults in their family who gave them love and care.

About Club Class in Croydon

'Club Class' is our weekly educational youth club for 14-21 year olds. Club Class in Croydon is run in conjunction with the Refugee Council. The sessions take place every week (currently Mondays) between 4pm and 7pm. Throughout the year we also organise outings and other fun events to compliment the weekly Club Class sessions, such as social meet ups with other youth clubs, day trips or inviting guest speakers to Club Class.

During Club Class, the youth worker leads interactive sessions on specific topics for around an hour and a half - preceded by welcomes, introductions and an icebreaker (it usually takes 15-30 mins for participants to arrive before a session properly starts), interspersed with games and downtime and finishing with a shared meal. Whilst we provide a framework curriculum of topics to cover throughout the year, the youth worker has the autonomy to facilitate sessions in response to either a subject requested by the young people or a topic the youth worker feels would be particularly useful for the young people. Session plans should include a mixture of discussion, games and interactive activities which helps maintain energy levels, and should take into account the variety of ages and English language ability within the group. Example topics include:-

- Cultural orientation and introduction to life in the UK
- Healthy relationships
- Hopes and dreams for the future
- Living on a budget and healthy eating

- Study tips for college
- Anti-social behaviour and youth crime
- Internet safety and social media
- Self-esteem and mental health
- Work experience and volunteering

This role is currently offered on a self-employed basis.

Equal Opportunities

The Separated Child Foundation is proud to be an equal opportunity employer and strives to be a diverse and inclusive workplace where we can ALL be ourselves. In recruiting we welcome the unique contributions that you can bring to this role in terms of your education, culture, ethnicity, race, sex, gender identity and expression, nation of origin, age, colour, religion, disability, sexual orientation and beliefs. We particularly encourage applications from people from refugee and asylum-seeking backgrounds including former separated children.

How to apply for the role

The job description and person specification are on the following pages. To apply for the youth worker role, please email your CV, a supporting statement addressing the relevant personal specification and two referees to samantha.bowden@separatedchild.org

The deadline for applications is Monday 26th June 2023 but we are looking to fill this position as soon as possible. Please submit your application as soon as you are ready as interviews (via Zoom) will be offered on a rolling basis.

To arrange an informal discussion about the role, please contact samantha.bowden@separatedchild.org

Please note that as a small charity we do not have the resources to contact unsuccessful applicants.



ROLE DESCRIPTION – YOUTH WORKER

Role: Youth Worker – Club Class in Croydon

Salary: £20 per hour (sessions are currently on a Monday 4pm-7pm)

Hours: Six hours a week (three hours for the Club Class session and three hours for planning/prep/meetings)

Contract: Self-employed

Location: Club Class sessions will be held at the Refugee Council building in Croydon

Reports to: Programme Manager

Main purpose of the role

The youth worker will plan, deliver and facilitate educational, social and cultural activities to separated children (14+ years old) in the context of an educational youth club held weekly in partnership with the Refugee Council in Croydon. We will provide a broad framework of topics to cover with the young people but you will be responsible for preparing and delivering the materials, supported by a Refugee Council youth worker.

Role Description

Main duties:

- Research, plan and devise educational activities/classes for the weekly Club Class
- Deliver and facilitate Club Class with the support of a Refugee Council colleague
- Source outside facilitators on occasion (on a voluntary basis where possible) to deliver specialist sessions or fun activities
- With the programme manager, organise external trips and/or activities such as visiting a farm, a cooking workshop, indoor rock climbing
- Work with the programme manager on monitoring and evaluation of Club Class, with quarterly evaluation sessions with the young people to ensure Club Class is useful and pertinent and make improvements as required
- Ensure participants have an opportunity to input into future themes to be covered by running quarterly 'youth participation' sessions
- Provide emotional support to the group, referring young people when required (there is no individual casework responsibility with this role)

- Gather feedback (anonymised where necessary) from participants on the sessions to populate social media, support funding bids and include in programme management reporting
- Ensure the highest level of safeguarding for the young people attending
- Provide line manager with regular feedback on the sessions and future session plans

Essential Person Specification

Experience of teaching/coaching/workshop facilitation with young people using interactive techniques
Experience of working with or supporting young people, preferably separated asylum seeking and refugee children
Awareness of the needs of young people, preferably separated asylum seeking and refugee children
Teaching or Youth Work qualification (or equivalent in experience)
Awareness of safeguarding and child protection principles and practice
Self-confidence and the ability to approach and talk to young people
A competence in use of basic IT skills such as use of PowerPoint
Good organisation skills, particularly related to youth work
A commitment to the work and values of The Separated Child Foundation
An understanding and commitment to equal opportunities in practice
Effective communication skills, and a good level, and understanding of spoken and written English
An understanding of the need to provide a quality service without becoming over-involved with individual clients
Effective team player, able to work collaboratively with and quickly develop and maintain a strong relationship with the existing partner delivery team
An understanding of confidentiality, impartiality and non-directive approach when working with clients
Must consent to and provide all relevant documentation for an enhanced disclosure by the DBS

Successful applicants will be expected to:

1. Adhere to the principles of confidentiality, for example not discussing client details out in the public domain including your own home environment

2. Adhere to the principles of equal opportunities, for example by providing appropriate, sensitive and impartial services and being accessible to all asylum seeking and refugee young people, regardless of their personal circumstances and identity
3. Adhere to clear boundaries, for example not to give out your telephone number; not to give any gifts however small or second hand they may be; and never lend, give or accept any money
4. Adhere to our Safeguarding and Child Protection policy and undertake online safeguarding training before facilitating sessions (arranged by The Separated Child Foundation).